

## WELCOME!

We're so excited that you're coming on staff, and we're looking forward to hosting you this summer in beautiful Madison, Wisconsin!

Some of you are not exactly "new" to the movement, but most of you are currently transitioning to life on staff. Please know that we and many others have been praying that Orientation for New Staff (ONS) — and the relationships you form while attending it — will become an important foundation for your entire ministry with InterVarsity.

## WHAT YOU NEED TO DO NOW

### Register by April 30, 2018

ONS registration is open, so please [REGISTER ONLINE](#) at your earliest convenience **before April 30**. We will not be accepting registrations after this date.

### Book your travel by May 15, 2018

If you already have a PCard, you can book travel to and from Madison on your own! Please check out more information about arrival and departure dates on the [ONS TRAVEL PAGE](#).

If you don't have a PCard, you can book travel to and from Madison with our travel agent! Learn more and get started on the process on the [BOOKING WITH BURKHALTER PAGE](#).

*Registration will open at the hotel at 2:00pm on June 20, and official programming will begin with dinner at 5:30pm. If you are flying, please plan to arrive at the airport by 3:30pm to allow for ample transportation time.*

### Stay tuned

Important emails will be arriving for you as we get closer to the event! You'll get important information (and even have a bit of homework), so please keep your eyes peeled for these.

The [ONS WEBSITE](#) has answers to many questions about logistics, childcare, and other elements of ONS. If you have logistical questions that aren't answered there, you can reach out to Kim Schwaar, the ONS Operations Director at [ONS@intervarsity.org](mailto:ONS@intervarsity.org).

## FINAL NOTES

The ONS team is preparing for you. We're trusting God that the program and environment at ONS will encourage, inspire, and – through the Spirit's work – foster transformation in you. So, come anticipating great things!  
Grace and peace to you,

Neil Livingstone ONS 2018 Program Director, National Learning Director  
Kim Schwaar ONS 2018 Operations Director